



# **integrated Quality Environmental & Safety** **iQES**

## **POLICY STATEMENT**

The management of Hornbill recognise the need for the product and service supplied by the company to be recognised as being to the highest standards of iQES management. This is fully supported and endorsed by the Board of Directors

We are fully committed to the development, implementation and continued improvement of the iQES Management System to control both service and product supplied to our customers. External certification demonstrates this continued commitment. The points listed below demonstrate how we will achieve our objectives in all areas of our integrated system.

Our Policy, significant environmental impacts, targets & objectives are available to the public or to any interested party. Our organisation has taken into consideration the views of interested parties in the establishment of this policy.

### **Integrated**

- Provide information, procedures and training for all employees regarding quality, environmental and safety issues. This will be an ongoing process as and when required.
- Monitoring and auditing of operations and procedures with full implementation of recommendations
- Establishing a framework for our objectives which are reviewed regularly with a commitment to continual improvement. These objectives are retained in the Master iQES file and circulated/communicated throughout the Company.
- The organisation is committed to the provision of adequate resources for the implementation and sustainability of the business management systems.
- All our policies are subject to periodic Senior Management review.

### **Quality**

- Compliance with relevant industry standards as a minimum
- Maintenance of a management system in compliance with ISO 9001:2008, to which Hornbill is certified.
- We recognise Quality Assurance as a principle feature in achieving the high level of customer satisfaction and loyalty which is essential to our development as a Company
- Individuals should report any non-conformances
- The company's aim is to provide a professional, competitive service to our customers and have recognised the importance of Quality Assurance in assisting the company to achieve this objective.

Together..... we're in Control.

## **EEnvironmental**

- Compliance with relevant Environmental Legislation as a minimum.
- Controlled disposal or re-cycling of waste products with utilisation of re-cycled products where possible
- Monitoring of all operations to ensure limitations of adverse environmental impacts inclusive of pollution prevention.
- Maintaining an environmental management system that complies with BS EN ISO 14001: 2004.
- Individuals must report any potential environmental impacts or concerns associated with the workplace.

## **SSafety**

- This Company is committed to ensuring the health, safety and welfare of its employees, so far as is reasonably practicable. We also fully accept our responsibility for other persons whose health and safety may be affected by our activities. We will take steps to ensure our statutory duties are met at all times
- Competent persons will be appointed to assist us in meeting our statutory duties including, where appropriate, specialists from outside the Company
- The company operates a management system that complies with OHSAS 18001:2007.
- The company provides and maintains a safe and healthy working environment, and maintains plant, equipment and systems of work that are safe and without risks to health, with statutory obligations as a minimum requirement;
- Arrangements will be in place for ensuring the safe use, handling, storage and transport of articles and substances
- Each individual has a legal obligation to take reasonable care for his or her own health and safety and for the safety of others who may be affected by his or her acts or omissions, and must conform to rules, procedures and training regarding safe working
- Individuals must report any potential Health and Safety hazard including infectious or other diseases, accidents, injuries or concerns associated with the workplace

We recognise that partnership between all Stakeholders (i.e. The Board, Customers, Employees, Suppliers, Authorities and the Public) is paramount to achieving high levels of satisfaction to all.

This iQES Policy Statement has been issued by the Directors of Hornbill, which is communicated to all stakeholders and will be prominently displayed at the company's premises.

We recognise iQES Assurance as a principle feature in the development of the Company.



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**Russell Scaplehorn**  
**Managing Director**

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